

FACT SHEET
Poland
October 2013

Basic Characteristics	
Status	Limited Liability Company
Corporate requirements	
Minimum Share Capital	Five thousand
Minimum Number of Shareholders	One
Minimum Number of Directors	One
Bearer Shares Allowed	No
Corporate Directors Permitted	No
Company Secretary Required	No
Shelf Companies Available	Possible
Approved Names Available	No

Local requirements	
Registered Office / Agent	Yes
Local Directors	Possible, not obligatory
Local Secretary	No
Nominee shareholders	No
Local Meetings	Yes
Government Register of Directors	Yes
Government Register of Shareholders	Yes

Annual Requirements	
Annual Return	Yes
Submit Audited Accounts	Yes

Taxes	
Taxation	19% for a polish resident company
Capital Gains Tax	19% on all

Incorporation Procedures	
Time to incorporate	1 week to operate (2 months for the complete registration by the Court)
Documents necessary for the Incorporation	Details of the shareholders, directors including notarized copy of passports, notarized PoA,

NOTES:
The above is intended to provide a brief guide only. It is essential that appropriate professional advice is obtained. Totalserve Management Ltd will be glad to assist you in this respect. Please do not hesitate to contact us.